

# Calendar 2011

## JANUARY

Any significant changes in your organisation? If so, visit Grants Online at [www.cdgo.govt.nz](http://www.cdgo.govt.nz) to update your registration details.

## FEBRUARY

COGS Committee Planning Meetings.  
LDC elections: nominations for membership open 1 February

## MARCH

Plan to attend COGS Committees' public meetings. Contact your local COGS advisor for more information.  
LDC elections: nominations close and final day for voting registration 18 March; postal ballot forms sent to registered organisations 25 March

## APRIL

Attend Public Meetings to have your say about local priorities for the upcoming COGS funding round.

## MAY

Begin collating information for your application. Complete your Accountability Report to submit with your application. Phone 0800 824 824 if you don't remember your organisation's username and password. These will be needed in order to apply for a COGS grant online.

## JUNE

**1 June – Funding round opens.**  
Beat the rush – log on to Grants Online at [www.cdgo.govt.nz](http://www.cdgo.govt.nz) and complete your application. There are help sections to guide you.

## JULY

**Last Wednesday in July – grant round closes.** Late applications will almost certainly result in the Committee considering the application to be ineligible for the funding round.

## AUGUST

Department of Internal Affairs staff process applications ready for COGS Committee assessment and decision.

## SEPTEMBER

COGS Committee Pre-Allocation Meeting. 'Contact Persons' listed on COGS applications can expect to have a Committee Member phone or visit.

## OCTOBER

COGS Allocation Meetings. Within 20 working days of the Decision Meeting taking place, COGS grant payments are made to organisations. Decisions are final. However, organisations wishing to seek further clarification of a decision have up to 10 working days to put their request to the COGS Committee in writing.

## NOVEMBER

COGS Evaluation Meetings.

## DECEMBER

COGS Record of Grants published on Department of Internal Affairs website [www.dia.govt.nz](http://www.dia.govt.nz).

Remember Accountability Reports are due when: the grant has been fully spent, or 12 months after the grant has been approved, or within 10 working days of applying for another COGS grant, whichever is soonest.